



## Terms of Reference – Internship in Statistics for Development/ PARIS21

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The [OECD](#)'s mission – Better Policies for Better Lives – promotes policies that will improve the economic and social well-being of people around the world. It provides a unique forum in which governments work together to share experiences on what drives economic, social and environmental change, seeking solutions to common problems.

The Partnership in Statistics for Development in the 21<sup>st</sup> Century (PARIS21 – [www.paris21.org](http://www.paris21.org)) is a unique partnership involving national, regional and international statisticians, policy makers, development professionals and other producers and users of statistics. PARIS21's goal is to promote, influence and facilitate statistical capacity development and the better use of statistics. With a Secretariat of about 15 staff, PARIS21 supports low-income and lower middle income countries to prepare National Strategies for the Development of Statistics (NSDS) and fosters collaboration among developing countries, donors and multilateral institutions. PARIS21 works through technical assistance, advocacy, information exchange and partnerships with all relevant actors.

The intern will contribute to the implementation of the Busan Action Plan for Statistics (<http://www.paris21.org/busan-action-plan>) and the related PARIS21 work programme and report to the Secretariat Manager. The incumbent will also work in close collaboration with consultants and other staff of the PARIS21 Secretariat.

### Main Responsibilities

Under the supervision of Secretariat Manager, the incumbent will work on projects as assigned by the PARIS21 Team including but not limited to:

#### Global activities

- G1: Contribute to the writing of technical papers, policy notes and advocacy pieces on measuring the global state of 'statistical literacy'
- G2: Carry out quantitative research work to support the implementation of global indicators for quantifying the 'value of statistics'
- G3: Prepare data visualisations and technical reports based on the 2016 Partner Report on Support to Statistics ([PRESS](#))
- G4: Help with scoping the data landscape for new initiatives of relevance for PARIS21

#### Data Programme

- D1: Assist with the development of a manual and learning aids for the PARIS21 [Advanced Data Planning Tool \(ADAPT\)](#)
- D2: Assist with maintaining and updating elements of the PARIS21 [Platform for Innovations in Statistics \(PISTA\)](#) as agreed

### Country Programme

- C1: Compile dynamic country reports based on national statistical capacity assessments.

### Other tasks

- Work on analytic tools and comment on documents as assigned
- Undertake thematic research and contribute to studies and task-teams when appropriate
- Contribute to other activities as requested by the Management.

### **Dates/duration**

The internship is available as soon as possible for a minimum duration of six months (subject to the signature of the Memorandum of Agreement between the OECD and the releasing institution/university).

### **Required Qualifications**

#### Academic Qualification

- BSc required, MSc desirable. The incumbent must be enrolled in a graduate programme for the duration of the internship. A Memorandum of Agreement will be signed between the OECD and the releasing institution/university.

#### Subjects

- Development Economics, Statistics, Computer Science or comparable area of studies.

#### Language Skills

- A very good written and oral command of English is required
- Knowledge of French is a plus

#### Computer Skills

- Excellent knowledge of MS Excel and the statistical software R (non-negotiable)
- Knowledge of R packages for web scraping, text mining, report generation and data visualisation is a must
- Experience in website and database management is a definitive advantage

#### Additional skills/ requirements

- Very good drafting skills
- Strong data analytical skills
- Familiarity with multilateral organisations desirable
- Familiarity with aid statistics and the OECD's Creditor Reporting System is a plus
- Strong interpersonal and team skills; sensitised in working in a diverse and multicultural environment

Interested candidates should send a single PDF document containing (1) their CV including contacts for references, (2) cover letter, (3) a copy of their degree certificate and/or final transcript of records, (4) a writing sample and (5) an indication of your earliest possible start date to [Thilo.Klein@oecd.org](mailto:Thilo.Klein@oecd.org) by 21 July 2016.